

## Forton Parish Council

### Minutes of the Forton Parish Council Meeting held at Methodist Church Hall, Hollins Lane on Monday 5<sup>th</sup> December 2022 at 7pm

<b>Present:</b> Cllrs J Huddart, P Young, L Dodgson, S Tresilian, N Wigglesworth, J Whittingham	Note
<b>In attendance:</b> Mrs H Alcock - Clerk & Responsible Finance Officer	Note
<b>1608. Apologies for Absence:</b> Cllr D McLoughlin, Cllr J Farebrother, County Cllr Salter, Borough Cllr Leech	Note
<b>1609. Notification of Interests</b> No disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting were received.	Note
<b>1610. Minutes of the last Meeting</b> The minutes of the Parish Council Meeting held on 7 <sup>th</sup> November 2022 were confirmed and signed as a correct record.	Note
<b>1611. Public Participation</b> No members of the public present.	Note
<b>1612. Planning</b> No planning applications this month. The Clerk was asked to check with Wyre Planning Team if we are still on the notifications list to receive planning application notifications.	Clerk
<b>1613. New Councillors Code of Conduct</b> Clerk to recirculate the email and attachments.	Clerk
<b>1614. Public realm agreement</b> No further action.	Note
<b>1615. CPRE – The Countryside Charity Membership Renewal</b> It was agreed the Annual membership should be renewed at a cost £36 for the year. The Clerk to arrange payment.	Clerk
<b>1616. Hollins Lane noticeboard – progress from Lesley and Janet</b> Costs obtained for an additional freestanding A1 noticeboard circa £920 + vat. The Clerk is awaiting a response from Cllr Salter regarding planning consent for an additional 1500 x 1200mm noticeboard at the junction of Cleveley Bank Lane and Hollins Lane, exact location image to be forwarded to Cllr Salter.	Clerk

<p><b>1617. Christmas Tree update – letters delivered (donation)</b> Letter of thanks to be sent to Terry and Ian Bolds thanking them for the village Christmas trees. It was agreed a donation of £100 to be made to Cancer Research, clerk to arrange payment.</p>	Clerk
<p><b>1618. Pond safety / fencing update</b> Cllr Whittingham confirmed the hedge had been cut along the roadside and the fencing / signage would be in place before spring due to their current work commitments.</p>	Note
<p><b>1619. Date of old quarry hearing 21.2.23</b> Cllr Huddart to circulate papers and confirm if it is a public hearing.</p>	Cllr Huddart
<p><b>1620. Community Hall Project Meeting with Len Harris update</b> Minutes of meeting held on 9<sup>th</sup> November attended by Wyre Borough Council, members of the village hall committee and the Parish Council were circulated, a further meeting is due to be arranged in February.</p>	Note
<p><b>1621. Tracking planning application decisions</b> Cllr Young proposed that when the PC had objected to a planning application that a councillor agreed to track progress on the planning portal and to notify us when a decision has been made. Cllr Young asked the Clerk to make ‘Progress on Persimmon Homes’ a standing item on all future agendas.</p>	Clerk
<p><b>1622. Village defibrillator’s – Forton WI letter</b> A letter had been received from Forton WI dated 12<sup>th</sup> November regarding clarification on ownership and maintenance of the village defibrillator’s. Currently Cllr Dodgson carries out checks on the defibrillator located at the Methodist Chapel and the Village Hall Caretaker checks the one at the Village Hall. No replacement parts are needed at this time, and it was agreed that any items needed can be discussed at the time of need. Cllr Dodgson to keep a record of checks. Cllr Tresilian to ask for inclusion in next edition of Village Voice. Cllr Wigglesworth to check if there is a third defibrillator at the Cricket Club. Clerk to arrange for a notice to be displayed promoting defibrillators.</p>	Cllr Dodgson Cllr Tresilian Cllr Wigglesworth Clerk
<p><b>1623. National Highways and Transport Survey</b> The survey is available to complete on line until the end of February at the following link:- <a href="https://www.nhtnetwork.co.uk/isolated/data/scorecard/new/bspoke/122">https://www.nhtnetwork.co.uk/isolated/data/scorecard/new/bspoke/122</a></p>	Note
<p><b>1624. Future representative at VH Meetings if Cllr Wigglesworth can’t attend</b> It was agreed Cllr Tresilian would attend as deputy in Cllr Wigglesworth’s absence.</p>	Note
<p><b>1625. UU Smart water butts – school meeting 9.12.22</b> Cllr Huddart confirmed she would be attending a meeting at the school this week with regards smart water butts which are available to all and will provide an update at next month’s meeting.</p>	Cllr Huddart

<p><b>1626. Past minutes on website</b> Clerk to check with Easy Websites how far back previous meeting minutes could be added to the website under an archives folder.</p>	Clerk
<p><b>1627. Hollins Lane flood / confusion with complaints re flooded gardens from Jim Barnes</b> Cllr Salter advised that he had spoken to Highways about the drainage issue on Hollins Lane and it had been agreed that an inspection was scheduled to take place, update to follow. Clerk to chase for an update.</p> <p>Confirmation of two separate flooding incidents was highlighted to avoid any confusion one on Hollins Lane outside Highlands and one on and from the Lorus site.</p>	Clerk  Note
<p><b>1628. Finance</b> The Clerk confirmed the precept monies received 2016 onwards totalling £52k had been received. £7,368.54 has been spent on planning fees, etc and £10k given to the Village Hall to help with playground costs, leaving a remaining balance of £34,631.46. The Clerk to circulate a statement of all precept monies received.</p>	Clerk
<p><b>1629. Parish Reports / Issues from Councillors</b> <u>Village Hall &amp; Recreation Committee</u> Cllr Wigglesworth advised the Village Hall committee were due to meet 6.12.22 and would provide an update via email after the meeting. Cllr Wigglesworth reported that at last month's meeting it was confirmed an application had been made in conjunction with Laurus Homes for a community fund to help improve the Pavilion.</p> <p>Cllr Trseilian highlighted the dangers of the play area exit should children run out of the playground straight onto the road.</p> <p>Discussion was held around keeping an eye on overgrown hedges locally. Cllr Whittingham confirmed a resident had asked him to cut the hedge opposite Laburnum Nurseries.</p> <p>Cllr Dodgson reported a tree with potential Ash die back in the rear garden of 2 Shireshead Gardens. Post Meeting Note: Cllr Dodgson confirmed it will be March before its taken down and could be a problem as the road may have to be closed.</p>	Cllr Wigglesworth
<p><b>1630. Clerks Update</b> Progress on NatWest Bank account - The Clerk confirmed online banking had now been set up and access to the NatWest bank accounts was finally resolved.</p> <p>Missing bin on Hollins Lane – Wyre BC confirmed the bin had been removed due to household waste being left frequently in and around the bin. The Clerk was asked to send a letter asking if the bin could be reinstated to avoid fly tipping.</p> <p>Estate Agent sign tied to lamp post – now relocated.</p>	Clerk

<p>The following items have all been reported to LCC: -</p> <ul style="list-style-type: none"> <li>• Sunken culvert – White Carr Lane Ref W730856</li> <li>• Pothole by Cleveley House Farm, Millers Brow Ref W730861</li> <li>• Blocked drains outside Richmond Hill Cottage Ref W730864</li> <li>• Public footpath sign missing A6 opposite Whinney Brow Ref W731177</li> <li>•</li> </ul> <p>The following item has been reported to Wyre Borough following a complaint from a member of the public.</p> <ul style="list-style-type: none"> <li>• Litter in parking layby opposite Old Holly restaurant Ref LIT000110</li> </ul>	
<p><b>1631. Agenda for Next Meeting</b> Next Meeting will be on Monday 9<sup>th</sup> January 2023, at 7pm, at Methodist Church, Hollins Lane.</p>	Note
<p><b>The meeting closed at 8.35pm</b></p>	Note