

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Forton Parish Council**

County area (local councils and parish meetings only): **Lancashire**

Financial year ending 31 March 2023

Prepared by (Name and Role): **Hilary Alcock - Clerk & Responsible Finance Officer**

Date: **26.4.23**

	£	£
Balance per bank statements as at 31/3/23		
Business Current	46,746.87	
Business Reserve Account	10,474.40	
		57,221.27
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
Add: any un-banked cash as at 31/3/23		
Net balances as at 31/3/23 (Box 8)		<u>57,221.27</u>