

Forton Parish Council

Minutes of the Forton Parish Council Meeting held on Monday 7 September 2020 at 7.00pm in the Village Hall, School Lane

Present: Cllrs Huddart, Young, Taylor, McLoughlin and Dodgson
L Hall - Clerk to the Parish Council 3 residents

1179. APOLOGIES

Apologies received from Cllr Stewart and Wyre Cllr Leech.

A resident, Mrs Fairbrother, attended as a possible co-opted Councillor. The paperwork will be sent to her by the Clerk and will be confirmed at the October meeting. All Councillors agreed to the appointment.

1180. NOTIFICATION OF INTERESTS

Councillors were asked to disclose any pecuniary and non pecuniary interests on matters to be considered at this meeting. No notifications were received.

1181. MINUTES OF THE LAST MEETING

Resolved: The minutes of the Parish Council meeting held on 2 March 2020 and the updates issued for May, June and July due to lockdown were agreed and signed by the Chair.

1182. PUBLIC PARTICIPATION

The meeting was adjourned.

A resident raised concerns regarding the Kingswood site and the possibility of them amending the terms for the affordable houses. An amount per house will be paid back to Wyre and this will be allocated to a central housing fund. [Clerk's note: an amendment to the application has been issued on 9 September for comments to be forwarded Planning].

A possible amended drainage/pipe option was discussed regarding the MCI site, this will be discussed further under Planning.

A resident thanked the Parish Council for installing the speed sign on Hollins Lane, it had been very well received.

No reports had been received from the Wyre/County Councillors.

Cllr Dodgson had contacted the Police regarding issues on Hollins Lane. An officer visited the area on two occasions, they spoke to the site managers of the building sites along that stretch of road. The site managers were asked to ensure that contractors park responsibly in that area (and both sites have areas where contractor vehicles can be parked). In relation to parking on the footpath, where footpaths exist on Hollins Lane/Hill, should there be any parking complaints, residents should report them directly via the **online reporting system** or by calling **101** (this link provides advice regarding parking <https://www.lancashire.police.uk/contact-us/need-advice/parking-issues> together with a direct link to our online reporting system). That way reports are promptly assessed and deployed to, if necessary, by the most appropriate policing unit. It would assist if exact location, date/time, registration number (make, model etc) and photos can be provided. If any hazard on the road is clearly causing a significant danger then 999 should be called as soon as it is safely possible to do so.

The meeting was resumed.

1183. MASTERPLAN

Cllr Young advised that the Masterplan had been adopted in August and will be on the Wyre website in due course. It can, however, be found on the HSL website – hsland.co.uk/Forton

1184. PARISH REPORTS FROM COUNCILLORS WITH SPECIFIC RESPONSIBILITIES

Parish Maintenance – Tubs have been planted by the Flower Group and the green bin is now in use at the pavilion by them. The Handyman has cut back the stiles/public rights of way around the village and he is currently carrying out some work at the pond. He has also helped Cllr McLoughlin install the SID sign.

LVRHA - Maintenance is being reviewed at Willow Close.

LALC - No meetings have been held since lockdown.

Village Hall & Recreation Ground – the Hall is starting to open up for rentals and the floor has been re-varnished whilst it has not been used. The Committee received the £10K grant from Wyre for both the Village Hall and the Pavilion.

Website – The current website is currently not compliant according to the WCAG2.1 standard Accessibility Guidelines. To become compliant it would need considerable rework to the point that it would be easier/more cost effective to start again from scratch. We are currently working towards AA standard and carrying out modifications.

Resolved: The Parish Council agreed to this approach.

1185. PLANNING APPLICATIONS

Cllr Young proposed to wait for the Planning Officers report, due early October, regarding Hollins Lane before commenting on the application. He will then forward comments to the Clerk for it to be submitted to Wyre by 6 October.

Resolved: Cllr Young's proposal was agreed by the Councillors.

Application Number: 20/00728/OUT Proposal: Outline application for the erection of up to four dwellings with access applied for (all other matters reserved)

Location: Bloomfield Garage Cockerham Road Forton

Application Number: 20/00756/FUL Proposal: Variation of Condition 2 (Approved Plans) on planning application Reference Number: 18/00218/FUL

Location: Forton Lodge Ratcliffe Wharf Lane Forton

Application Number: 20/00763/LBC Proposal: Listed building consent for refurbishment, alterations and single storey side/rear extension following the demolition and relocation of the existing boundary wall. Demolition of the existing outbuilding and erection of a pergola terrace. Internal and external changes to existing doors and addition of a new conservatory roof light. Erection of an attached double garage.

Location: Forton Lodge Ratcliffe Wharf Lane Forton

Application Number: 20/00654/FUL Proposal: Erection of two detached garages to serve barn conversion dwellings (triple garage with first floor accommodation for barn 1 and single garage for barn 2)

Location: Hillside Farm Cockerham Road Forton

Application Number: 20/00703/FUL Proposal: Change of use from C1 (guest house) to C3 (residential dwelling)

Location: Middle Holly Cottage Middle Holly Forton

Resolved: The Parish Council agreed they had no objection to all the Applications above.

Application Number: 18/00469/OULMAJ Proposal: Outline application for the erection of up to 195 dwellings, 1ha of employment, community centre and shop (Use Class A1) and associated infrastructure (following demolition of existing agricultural buildings) with access off School Lane applied for as a detailed matter(all other matters reserved).

Location: Land To The North And South Of School Lane Forton

Resolved: The draft produced by Cllr Young was discussed and agreed by the Councillors, the Clerk to submit it onto the Wyre portal along with the road layout plan.

1186. HANDYMAN

The handyman had been discussed under Maintenance.

1187. FINANCE

The internal audit that had been circulated to Councillors, there being no issues, was agreed. The Certificate of Exemption had been agreed via email under lockdown on 4 May. It was agreed formally at the meeting and will be reissued to the external auditor with a minute reference to say it was approved at the 7 September meeting. The necessary parts of the AGAR will then be forwarded to Mr Adams to be put onto the website.

The following payments have been made:

1. Wyre Bin Subscription	£ 30.00
2. L J Hall Wages – July	£ 241.60
3. L J Hall Wages – August	£ 241.60
4. Handyman	£ 190.48
5. Cllr Young – Toner	£ 48.98
6. Colin Cross – Village Voice Aug/Sep	£ 341.00

The following invoices require payment:

1. Clerk Expenses – July	£ 18.00
2. Clerk Expenses – August	£ 18.00
3. Auditor thank you voucher	£ 100.00
4. Handyman – PROW Work	£ 169.00
5. Handyman – SID	£ 163.00
6. Cllr Huddart – Toner cartridge	£ 35.49

All Village Voice payments have now been received.

The Bank Reconciliation July:-

Current Account	£13,721.93
Less unrepresented cheques	£-
Total	£13,721.93
Supported by Cashbook	
Receipts	£24,680.73
Payments	£10,958.80
Total	£13,721.93
Reserve Savings Account	£40,412.71

Summary of Expenditure above £100 – April 2020-August 2020

01.04.20	L Hall March Wages	£241.60
28.04.20	Printerland – Toner	£521.70
01.05.20	L Hall April Wages	£241.60
05.05.20	V Voice Consumables	£100.00
06.05.20	LALC Subscription	£285.99
27.05.20	Zurich Insurance	£451.82
01.06.20	L Hall May Wages	£241.60
03.06.20	DBA Architects	£288.00
15.06.20	Laburnum	£204.60
01.07.20	L Hall June Wages	£241.60
20.07.20	Chris Handyman Inv 31	£190.48
30.07.20	Colin Cross Village Voice	£341.00
01.08.20	L Hall July Wages	£241.60

Resolved: All payments/transactions and Internal Audit/AGAR points above were agreed by the PC.

1188. AGENDA FOR NEXT MEETING

Cllr Huddart raised concern regarding a pipe flowing into the canal, the Clerk to investigate this. Cllr Huddart and Cllr McLoughlin had met with a resident regarding flooding, a letter to be sent to a land owner requesting assistance regarding the broken pipe.

Any items that will need a resolution will be deferred to the next meeting and placed on the Agenda to allow information on the subject to be gathered. Councillors can report defective street lighting, potholes, blocked drains etc. to the Clerk at any time and these will be taken up with the appropriate authorities.

Items for the September meeting; the heading "Issues on Hollins Lane" to be added. Masterplan is no longer needed and the Handyman will be discussed under Parish Maintenance in future.

There being no further business the Chair closed the meeting at 8.25pm.

Chairman: Date:

The next meeting will be held on Monday, 5 October 2020 at 7.00pm.